CUMBERLAND TOWNSHIP AUTHORITY

1270 Fairfield Rd, Ste 9 ♦ Gettysburg, PA 17325 ♦ CTA Meeting Room

REGULAR MEETING ♦ September 8, 2025

<u>CALL TO ORDER</u>

The Authority met in a regular session, and the meeting was called to order at 3:01 pm with Chairman Redding presiding.

<u>ATTENDANCE</u>

<u>Authority Members Present</u>:

Rich Redding (Chairman), Tom Shealer (Vice-Chairman), Steve Niebler (Treasurer), Steve Toddes (Late), Jim Williams

<u>Additional Authority Representation</u>:

Tim Knoebel (Engineer), Todd King (Solicitor), Todd Williams (Operations Manager), Ben Thomas (Administrative Manager), Tracey Barrick (Office Manager & Board Secretary)

<u>Others in Attendance</u>:

Bob Sharrah – Sharrah Design Group
Dave Blocher – Cumberland Township
Harlan Lawson – GMS Funding Solutions

<u>APPROVAL OF MINUTES</u>

The minutes from the Auguust 11, 2025 Regular Meeting were reviewed. Member Niebler moved to approve. Member Shealer seconded. Motion carried 4:0.

<u>FINANCIAL APPROVALS</u>

APPROVAL OF ACCOUNTS PAYABLES

Chairman Redding recommended a motion to approve the accounts payables from August 31, 2025 in the amount of $47,468.94. Member Williams moved to approve. Member Niebler seconded. Motion carried 4:0.

Chairman Redding recommended a motion to approve the accounts payables from September 8, 2025 in the amount of $37,178.82. Member Shealer moved to approve. Member Williams seconded. Motion carried 4:0.

<u>Public Comment</u>

None

<u>ACTIVE BUSINESS</u>

Chairman Redding recommended a motion to approve Resolution 2025-03 Rules & Regulations Modifications. Member Shealer moved to approve. Member Niebler seconded. Motion carried 4:0.

Harlan Lawson updated the board on relinquishing the EPA Grant. After discussions with various representatives and the EPA, it has been recommended to provide updates as requested. EPA is not applying any pressure to use this grant. They are recommending no action until January.

<u>NEW BUSINESS</u>

Chairman Redding recommended a motion to table the GMS Consulting Services Memorandum of Understanding. Member Shealer moved to table the GMS MOU until the Authority receives approval from Solicitor Yannetti. Member Niebler seconded. Motion tabled 5:0.

Chairman Redding recommended a motion to certify the Required Minimum Municipal Obligation for Money Purchase Pension Plan. Member Williams moved to approve. Member Toddes seconded. Motion carried 5:0.

Chairman Redding recommended a motion to accept John Flickinger's resignation. Member Niebler moved to approve. Member Toddes seconded. Motion carried 5:0.

Chairman Redding recommended a motion to authorize advertising for two (2) laborer positions. Member Niebler moved to approve. Member Shealer seconded. Motion carried 5:0.

<u>CORRESPONDENCE</u>

None

<u>REPORTS</u>

ENGINEER – TIM KNOEBEL

South Plant Improvements Project: Chairman Redding recommended a motion to approve AFP #3 for Contract 1 from PSI in the amount of $105,315.38. Member Williams moved to approve. Member Niebler seconded. Motion carried 5:0.

Chairman Redding recommended a motion approve AFP #2 for Contract 2 from Monocacy Valley Electric in the amount of $3,683.25. Member Toddes moved to approve. Member Shealer seconded. Motion carried 5:0.

Chairman Redding recommended a motion to approve Change Order #1 for Contract 2 in the amount of $1,018.25. Member Shealer moved to approve. Member Toddes seconded. Motion carried 5:0.

South Plant Siphon Project: Bid opening will be the Thursday before the October meeting. Contract will be awarded at October meeting. Chairman Redding recommended a motion to authorize KPI to begin advertising for bids for installation of the access road. Member Shealer moved to approve. Member Williams seconded. Motion carried 5:0.

Table Rock Terrace: Chairman Redding recommended a motion to approve Financial Security Release Request #1 in the amount of $34,020.00. Member Toddes moved to approve. Member Shealer seconded. Motion carried 5:0.

OPERATIONS MANAGER – TODD WILLIAMS

Report submitted.

SOLICITOR – TODD KING

Report submitted.

OFFICE MANAGER – TRACEY BARRICK

Report submitted.

ADMINISTRATIVE MANAGER - BEN THOMAS

Report submitted.

<u>REPORTS OF COMMITTEES</u>

PERSONNEL COMMITTEE

Nothing to report currently.

FINANCE COMMITTEE

Nothing to report currently.

LONG-RANGE PLANNING COMMITTEE

Nothing to report currently.

CLOSED PUBLIC MEETING TO GO INTO EXECUTIVE SESSION	The public meeting was closed at 3:57 pm for an executive session.
REOPENED PUBLIC MEETING	The public meeting was reopened at 4:35 pm.

There being no further business, the meeting was adjourned at 4:35 pm.

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Tracey Barrick
Office Manager and Board Secretary