

CUMBERLAND TOWNSHIP AUTHORITY
730 Chambersburg Rd ♦ Gettysburg, PA 17325 ♦ Township Meeting Room
REGULAR MEETING ♦ February 10, 2025

CALL TO ORDER

The Authority met in a regular session and the meeting was called to order at 3:00 pm with Chairman Redding presiding.

ATTENDANCE

Authority Members Present:

Rich Redding (Chairman), Tom Shealer (Vice-Chairman), Steve Toddes

Authority Members Absent:

Steve Niebler (Treasurer), Jim Williams

Additional Authority Representation:

Tim Knoebel (Engineer), Todd King (Solicitor), Todd Williams (Operations Manager), Ben Thomas (Administrative Manager), Tracey Barrick (Office Manager & Board Secretary)

Others in Attendance:

Harlan Lawson – GMS Funding Solutions
Dave Blocher - Cumberland Township

APPROVAL OF MINUTES

The minutes from the January 13, 2025 Reorganization Meeting were reviewed. Member Shealer moved to Approve. Member Toddes seconded. Motion carried 3:0.

The minutes from the January 13, 2025 Regular Meeting were reviewed. Member Toddes moved to approve. Member Shealer seconded. Motion carried 3:0.

The minutes from the January 28, 2025 Joint Meeting with Cumberland Township were reviewed. Member Toddes moved to approve. Member Shealer seconded. Motion carried 3:0.

FINANCIAL APPROVALS

*APPROVAL OF ACCOUNTS
PAYABLES*

Chairman Redding recommended a motion to approve the accounts payables from January 31, 2025 in the amount of \$117,410.37. Member Toddes moved to approve. Member Shealer seconded. Motion carried 3:0.

Chairman Redding recommended a motion to approve the accounts payables from February 10, 2025 in the amount of \$130,045.17. Member Toddes moved to approve. Member Shealer seconded. Motion carried 3:0.

Public Comment

None

ACTIVE BUSINESS

None

NEW BUSINESS

Chairman Redding recommended a motion to approve a quarterly transfer of \$100,000 to the capital fund. Member Shealer moved to approve. Member Toddes seconded. Motion carried 3:0.

Chairman Redding recommended a motion for the approval of the Investment Plan Review. Member Shealer moved to approve. Member Toddes seconded. Motion carried 3:0.

NEW BUSINESS (CONT.)

Chairman Redding recommended a motion for the approval of the pension Amended Plan Documents Resolution 2025-2. Member Shealer moved to approve. Member Toddes seconded. Motion carried 3:0.

CORRESPONDENCE

None

REPORTS

ENGINEER – TIM KNOEBEL

South Plant Improvements Project: Chairman Redding recommended a motion to award Contract 1 – General Construction to PSI of York Springs, PA in the amount of \$993,735, and Contract 2 – Electrical to Monacacy Valley Electrical, Littlestown, PA in the amount of \$40,885 with the total of both contracts equaling \$1,034,620.00. The Authority has an LSA grant in the amount of \$1,000,000.00 to help finance this project. Member Shealer moved to approve. Member Toddes seconded. Motion carried 3:0.

Annual Biosolids Report: Chairman Redding recommended a motion to authorize signing and forwarding report to PA DEP pending review by the Operations Manager. Member Toddes moved to approve. Member Shealer seconded. Motion carried 3:0.

OPERATIONS MANAGER – TODD WILLIAMS

Report submitted.

SOLICITOR – TODD KING

The agreement for Cumberland Village Phase 2B is close to being signed as they work out final details. Gettysburg Campground Sewage Service Agreement has been sent out.

OFFICE MANAGER – TRACEY BARRICK

Report submitted.

ADMINISTRATIVE MANAGER - BEN THOMAS

Report submitted.

TOWNSHIP MANAGER- DAVID BLOCHER

March 5th is DEP meeting in Harrisburg. Met with Tracey, Mary, and Rich to discuss finishes and other details of the Township building renovation.

REPORTS OF COMMITTEES

PERSONNEL COMMITTEE

Nothing to report at this time.

FINANCE COMMITTEE

Nothing to report at this time.

LONG-RANGE PLANNING COMMITTEE

Nothing to report at this time.

CLOSED PUBLIC MEETING TO GO INTO EXECUTIVE SESSION

The public meeting was closed at 3:55 pm for an executive session to discuss personnel matters.

REOPENED PUBLIC MEETING

The public meeting was reopened at 4:35 pm

There being no further business, the meeting was adjourned at 4:35 pm.

Tracey Barrick
Office Manager and Board Secretary