CUMBERLAND TOWNSHIP AUTHORITY

1270 Fairfield Rd, Ste 9 ♦ Gettysburg, PA 17325 ♦ CTA Meeting Room

REGULAR MEETING ♦ August 11, 2025

CALL TO ORDER

The Authority met in a regular session, and the meeting was called to order at 3:00 pm with Chairman Redding presiding.

ATTENDANCE

Authority Members Present:

Rich Redding (Chairman), Tom Shealer (Vice-Chairman), Steve Niebler (Treasurer), Steve Toddes, Jim Williams

Additional Authority Representation:

Tim Knoebel (Engineer), Todd King (Solicitor), Todd Williams (Operations Manager), Ben Thomas (Administrative Manager), Tracey Barrick (Office Manager & Board Secretary)

Others in Attendance:

John Flickinger
Bob Sharrah – Sharrah Design Group

APPROVAL OF MINUTES

The minutes from the July 14, 2025 Regular Meeting were reviewed. Member Toddes moved to approve. Member Niebler seconded. Motion carried 5:0.

FINANCIAL APPROVALS

APPROVAL OF ACCOUNTS PAYABLES

Chairman Redding recommended a motion to approve the accounts payables from July 31, 2025 in the amount of $60,307.43. Member Williams moved to approve. Member Shealer seconded. Motion carried 5:0.

Chairman Redding recommended a motion to approve the accounts payables from August 11, 2025 in the amount of $157,911.60. Member Toddes moved to approve. Member Shealer seconded. Motion carried 5:0.

Public Comment

Bob Sharrah submitted an Application for Reservation of Sewer Capacity for the Shaw Property that will also be sent to KPI. KPI will review the submission with the Long-Range Planning Committee and Todd King and provide a respond.

ACTIVE BUSINESS

None

NEW BUSINESS

None

CORRESPONDENCE

None

REPORTS

ENGINEER – TIM KNOEBEL

South Plant Improvements Project: Pay Request #2 was received from PSI. **Chairman Redding recommended a motion to approve Pay Request #2 from PSI in the amount of $103,360.14. Member Shealer moved to approve. Member Williams seconded. Motion carried 5:0.**

Siphon Replacement Project: The Special Use Permit was submitted to the Park Service. Chairman Redding recommended a motion to accept the quote from KLK Welding of Hanover in the amount of $12,667.50 for installation of the 2 weir plates. Member Williams moved to approve. Member Niebler seconded. Motion carried 5:0.

OPERATIONS MANAGER – TODD WILLIAMS

Report submitted.

SOLICITOR – TODD KING

Nothing to report at this time.

OFFICE MANAGER – TRACEY BARRICK

Report submitted. Capital fee study to be discussed at the September or October meeting.

ADMINISTRATIVE MANAGER - BEN THOMAS

Report submitted.

REPORTS OF COMMITTEES

PERSONNEL COMMITTEE

Nothing to report at this time.

FINANCE COMMITTEE

Nothing to report at this time.

LONG-RANGE PLANNING COMMITTEE

Nothing to report at this time.

CLOSED PUBLIC MEETING TO GO INTO EXECUTIVE SESSION

The public meeting was closed at 3:35 pm for an executive session to discuss office security.

REOPENED PUBLIC MEETING

The public meeting was reopened at 3:43 pm.

There being no further business, the meeting was adjourned at 3:43 pm.

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Tracey Barrick
Office Manager and Board Secretary