

CUMBERLAND TOWNSHIP AUTHORITY  
1270 Fairfield Rd, Ste 9 ♦ Gettysburg, PA 17325 ♦ CTA Meeting Room  
**REGULAR MEETING ♦ November 10, 2025**

**CALL TO ORDER**

The Authority met in a regular session, and the meeting was called to order at 3:00 pm with Chairman Redding presiding.

**ATTENDANCE**

Authority Members Present:

Rich Redding (Chairman), Tom Shealer (Vice-Chairman), Steve Niebler (Treasurer), Steve Toddes, Jim Williams

Additional Authority Representation:

Tim Knoebel (Engineer), Todd King (Solicitor), Todd Williams (Operations Manager), Ben Thomas (Administrative Manager), Tracey Barrick (Office Manager & Board Secretary)

Others in Attendance:

Bob Sharrah – Sharrah Design Group  
Matt Toll – Ryan Homes  
Paul Crone - NVR

**APPROVAL OF CONSENT AGENDA**

Chairman Redding recommended a motion to approve the Consent Agenda. Member Niebler moved to approve. Member Williams seconded. Motion carried 5:0

- The minutes from the October 13, 2025 Regular Meeting.
- Accounts Payables from October 31, 2025 in the amount of \$29,772.95.
- Accounts Payables from November 10, 2025 in the amount of \$367,408.89

**Public Comment**

None

**ACTIVE BUSINESS**

Chairman Redding recommended a motion to ratify hiring Brock Cooper in the advertised laborer position. Member Williams moved to approve. Member Niebler seconded. Motion carried 5:0.

Chairman Redding recommended a motion to keep grant writing process in house and decline the GMS proposal. Member Shealer moved to approve. Member Toddes seconded. Motion carried 5:0.

**NEW BUSINESS**

Chairman Redding recommended a motion to approve Resolution 2025-04 to authorize submission of a Local Share Account Grant application in the amount of \$1,000,000.00 for the biosolids sludge press environmental treatment facility. Member Niebler moved to approve. Member Williams seconded. Motion carried 5:0.

**CORRESPONDENCE**

None

**REPORTS**

*ENGINEER – TIM KNOEBEL*

**South Plant Improvements Project:** Work is 75-80% complete. Substantial completion should be achieved by the end of the year. **Chairman Redding recommended a motion to approve Pay Request #5 from PSI for Contract 1 in the amount of \$234,381.65. Member Williams moved to approve. Member Toddes seconded. Motion carried 5:0.**

Chairman Redding recommended a motion approve Change Order #3 from PSI for Contract 1 in the amount of \$14,805.46. Member Shealer moved to approve. Member Niebler seconded. Motion carried 5:0.

Chairman Redding recommended a motion to approve Change Order #2 from Monacacy Valley Electric for Contract 2 in the amount of \$3,148.00. Member Williams moved to approve. Member Toddes seconded. Motion carried 5:0.

**Siphon Replacement:** Work complete and flow re-established. Will be meeting with LRPC & Finance Committee to sort out overall cost of project.

**Willoughby Run Sewer Easement Access Improvements Project (Siphon Replacement):** Bids reviewed and Notice of Intent to Award will be given to lowest bidder - CE Williams. Project currently hampered by federal government shutdown and permit expiration.

**Biosolids Dewatering Study/Sludge Press:** Pilot testing scheduled for early next spring.

**Herr's Ridge Road Sewer Extension:** Two options available. Engineering work is complete and available for review.

**Cannon Ridge Phase 3:** Roads have been dedicated to the township; however, sewer lines have not been dedicated to the Authority.

**Shaw Property:** Currently studying capacity options of the pumping stations involved and the ability of the South Plant to handle the additional flow.

*OPERATIONS MANAGER –  
TODD WILLIAMS*

Report submitted.

*SOLICITOR – TODD KING*

Report submitted.

*OFFICE MANAGER –  
TRACEY BARRICK*

Report submitted.

*ADMINISTRATIVE MANAGER -  
BEN THOMAS*

Report submitted.

#### REPORTS OF COMMITTEES

*PERSONNEL COMMITTEE*

Nothing to report currently.

*FINANCE COMMITTEE*

Nothing to report currently.

*LONG-RANGE PLANNING  
COMMITTEE*

Nothing to report currently.

*CLOSED PUBLIC MEETING TO  
GO INTO EXECUTIVE SESSION*

The public meeting was closed at 4:04 pm for an executive session to discuss personnel matters.

*REOPENED PUBLIC MEETING*

The public meeting was reopened at 4:39 pm.

There being no further business, the meeting was adjourned at 4:40 pm.

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Tracey Barrick  
Office Manager and Board Secretary