

CUMBERLAND TOWNSHIP AUTHORITY
730 Chambersburg Rd ♦ Gettysburg, PA 17325 ♦ Township Meeting Room
REGULAR MEETING ♦ May 12, 2025

CALL TO ORDER

The Authority met in a regular session and the meeting was called to order at 3:00 pm with Chairman Redding presiding.

ATTENDANCE

Authority Members Present:

Rich Redding (Chairman), Tom Shealer (Vice-Chairman), Steve Niebler (Treasurer), Steve Toddes, Jim Williams

Additional Authority Representation:

Tim Knoebel (Engineer), Todd King (Solicitor), Todd Williams (Operations Manager), Ben Thomas (Administrative Manager), Tracey Barrick (Office Manager & Board Secretary)

Others in Attendance:

Robert Sharrah – Sharrah Design Group

*CLOSED PUBLIC MEETING TO
GO INTO EXECUTIVE SESSION*

The public meeting was closed at 3:01 pm for an executive session to discuss personnel matters.

REOPENED PUBLIC MEETING

The public meeting was reopened at 3:09 pm.

APPROVAL OF MINUTES

The minutes from the April 14, 2025 Regular Meeting were reviewed. Member Toddes moved to approve. Member Shealer seconded. Motion carried 5:0.

FINANCIAL APPROVALS

APPROVAL OF ACCOUNTS PAYABLES

Chairman Redding recommended a motion to approve the accounts payables from April 30, 2025 in the amount of \$45,313.27. Member Williams moved to approve. Member Niebler seconded. Motion carried 5:0.

Chairman Redding recommended a motion to approve the accounts payables from May 12, 2025 in the amount of \$58,679.20. Member Toddes moved to approve. Member Niebler seconded. Motion carried 5:0.

Public Comment

Gettysburg Campground: The flowmeter installation is complete. The bill reduction request was discussed & it was decided that the overage would be split in half with the authority. **Chairman Redding recommended a motion to approve refunding \$1,675.00 for the 2024 1st quarter billing.** Member Shealer moved to approve. Member Toddes seconded. Motion carried 5:0.

ACTIVE BUSINESS

Chairman Redding recommended a motion to approve the authority donating \$100.00 to the Gettysburg Presbyterian Church in remembrance of former board member Ronald Hankey. Member Williams moved to approve. Member Niebler seconded. Motion carried 5:0.

NEW BUSINESS

Chairman Redding recommended a motion to approve using Bernard Yannetti as Special Council at a rate of \$150.00/hour for personnel matters. Member Shealer moved to approve. Member Toddes seconded. Motion carried 5:0.

CORRESPONDENCE

None

REPORTS

ENGINEER – TIM KNOEBEL

South Plant Improvements Project: Equipment ordered, all contracts and documents have been signed. Notice to Proceed was issued. KPI reviewing shop drawings & submittals. A pre-construction meeting is scheduled for May 13th at 9 am.

Siphon Replacement: Retrofit fabrication pricing was received. A meeting was held with the National Park Service (NPS) to review the installation of a long-term access to the siphon. The NPS requested a preliminary design & application for a Special Use Permit. **Chairman Redding recommended a motion to authorize KPI to work with the Long-Range Planning Committee, Manager & Solicitor to prepare & submit a preliminary access design & special use permit application to the NPS & to prepare an overall cost estimate & determine contractual requirements. Member Williams moved to approve. Member Shealer seconded. Motion carried 5:0.** This project is deemed an emergency.

Old Mill Road PS Retrofit: Equipment installation complete. **Chairman Redding recommended a motion to execute the issuance of Substantial Completion. Member Shealer moved to approve. Member Toddles seconded. Motion carried 5:0.**

Chairman Redding recommended a motion to issue payment to PSI, Inc. in the amount of \$88,122.32 withholding \$8,000.00 for punch list & closeout items. Member Toddles moved to approve. Member Williams seconded. Motion carried 5:0.

Herr's Ridge Rd & Biglerville Rd Sewer Extension: Chairman Redding recommended a motion to authorize KPI to work with the LRPC to review & present alternatives & costs for extension of public sewer along Herr's Ridge Rd, north of the Longview development to Biglerville Rd and along Biglerville Rd to the Township line. Member Williams moved to approve. Member Niebler seconded. Motion carried 5:0.

*OPERATIONS MANAGER –
TODD WILLIAMS*

JG Environmental pumped & cleaned sludge tank #1 at the north plant. Biosolids are being hauled to the Waybright Farm. Waiting on an updated quote on the bypass pump from Envirep.

SOLICITOR – TODD KING

Arthur Shaw/Old Mill Rd Pump Station: Chairman Redding recommended a motion to authorize Solicitor King to draft an agreement to document that the authority granted Mr. Shaw 3 EDU's in exchange for the property in which the Old Mill Road pump station was built. The EDU's stay with the land & are not transferable to another property. Member Toddles moved to approve. Member Niebler seconded. Motion carried 5:0.

*OFFICE MANAGER –
TRACEY BARRICK*

Report submitted. Purchased a folding machine for \$11 on Municibid. Paperwork was submitted to Harlan/GMS for submission for funds from the LSA grant. The audit field work is complete. Everything went very well.

*ADMINISTRATIVE MANAGER -
BEN THOMAS*

Report submitted. 2025 Project Update included with report.

*TOWNSHIP MANAGER- DAVID
BLOCHER*

A discussion took place regarding the Township & CTA going together to get a PO Box. **Tabled for further discussion with the Township. Member Toddles moved to approve. Member Williams seconded. Motion carried 5:0.**

REPORTS OF COMMITTEES

PERSONNEL COMMITTEE

Nothing to report at this time.

FINANCE COMMITTEE

Nothing to report at this time.

LONG-RANGE PLANNING COMMITTEE

Previously reported.

There being no further business, the meeting was adjourned at 4:09 pm.

Tracey Barrick
Office Manager and Board Secretary