

## Privacy Policy

### Effective Date:

### Quick Summary

We respect your privacy and want you to understand how your information is used:

- **What we collect:** Basic account details (name, address, contact info) and billing records.
- **Payments:** Online payments are processed through a secure third-party provider. We never see or store your credit card or bank details.
- **How we use your info:** To provide sewer service, process payments, and communicate with you.
- **Sharing:** We don't sell your information. We only share it when needed for payment processing, service operations, or if legally required.
- **Security:** We use safeguards to protect your information, but no system is completely risk-free.
- **Your choices:** You can update your account details by contacting us, and you can always choose to pay by mail or in person instead of online.

For questions, contact us at:

### Cumberland Township Authority

1270 Fairfield Road, STE 9

717-334-1526

---

## Full Privacy Policy

### 1. Information We Collect

We may collect the following information:

- **Account Information:** Name, service address, mailing address, email address, and phone number.
- **Billing Information:** Account numbers, billing history, and payment status.
- **Payment Information:** Payment card or bank details entered online are collected and processed only by our third-party payment processor. The Authority does not store or retain full payment card or banking information.

- **Technical Information:** IP address, browser type, device type, and usage data from visiting our website.

## 2. How We Use Your Information

We use collected information to:

- Provide sewer services and manage billing.
- Process payments securely through our third-party processor.
- Communicate with you about your account, services, or updates.
- Comply with laws and regulations.

## 3. Sharing of Information

We do not sell or rent personal information. We may share information:

- With our **third-party payment processor** to handle secure transactions.
- With **service providers** who help us operate (IT, mailing, etc.).
- If required by **law or regulation**.

## 4. Third-Party Payment Processing

Online payments are processed by a secure, PCI-compliant third-party provider. The Authority does not have access to or responsibility for your payment card or bank details once entered. We recommend reviewing the processor's own privacy policy.

## 5. Data Security

We use reasonable safeguards to protect your data, but no online system is 100% secure.

## 6. Your Rights & Choices

You may:

- Review and update your account details by contacting our office.
- Pay by mail, in person, or other available methods instead of online.

## 7. Retention of Information

We keep customer and billing records as long as needed to provide services and comply with legal requirements.

## 8. Links to Other Websites

Our website may include links to external websites, including the payment portal. We are not responsible for the privacy or security of those sites.

#### **9. Updates to This Policy**

We may update this Privacy Policy at any time. The latest version will always be posted on our website.

#### **10. Contact Us**

##### **Cumberland Township Authority**

1270 Fairfield Road, STE 9

Gettysburg, PA 17325

717-334-1526