

CUMBERLAND TOWNSHIP AUTHORITY  
1370 Fairfield Road ♦ Gettysburg, PA 17325 ♦ Township Meeting Room

AUTHORITY REGULAR MEETING ♦ February 12, 2024

CALL TO ORDER

The Authority met in a regular session and the meeting was called to order at 3:12pm with Chairman Rich Redding presiding.

ATTENDANCE

Authority Members Present:

Rich Redding (Chairman), Tom Shealer (Vice-Chairman), Steve Niebler (Treasurer), Steve Toddes

Authority Members Absent:

Jim Williams

Additional Authority Representation:

Tim Knoebel (Engineer), Todd King (Solicitor), Todd Williams (Operations Manager), Ben Thomas (Administrative Manager), Tracey Barrick (Office Manager & Board Secretary)

Others in Attendance:

Dave Blocher – Cumberland Township Manager

APPROVAL OF MINUTES

Minutes from the January 8, 2024 Reorganization Meeting were reviewed. Member Niebler moved to approve. Member Shealer seconded. Motion carried 4:0.

Minutes from the January 8, 2024 Regular Meeting were reviewed. Member Niebler moved to approve. Member Shealer seconded. Motion carried 4:0.

FINANCIAL APPROVALS

*APPROVAL OF ACCOUNTS PAYABLE*

Chairman Redding recommended a motion to approve the accounts payables from January 31, 2024 in the amount of \$62,069.13. Member Toddes moved to approve. Member Shealer seconded. Motion carried 4:0.

Chairman Redding recommended a motion to approve the accounts payables from February 12, 2024 in the amount of \$105,681.28. Member Niebler moved to approve. Member Toddes seconded. Motion carried 4:0.

Public Comment

None

ACTIVE BUSINESS

None

NEW BUSINESS

Chairman Redding recommended a motion to approve the Public Meeting Audio Recording & Destruction Policy. Member Shealer moved to approve. Member Niebler seconded. Motion carried 4:0.

Chairman Redding recommended a motion to approve Resolution 2024-3, EDU vs Meter Billing Cost Analysis Report. Member Toddes moved to approve. Member Niebler seconded. Motion carried 4:0.

CORRESPONDENCE

None

## REPORTS

*ENGINEER – TIM KNOEBEL*

Annual Biosolids Reports: Chairman Redding recommended a motion to authorize signature and forwarding reports to PA DEP pending review by the Operations Manager. Member Toddes moved to approve. Member Niebler seconded. Motion carried 4:0.

*OPERATIONS MANAGER –  
TODD WILLIAMS*

Report submitted. The 2002 International Tanker Truck is on Municibid. The last day for bids is February 22, 2024.

*SOLICITOR – TODD KING*

Worked on the Adams Electric & Cumberland Village agreements. Working on the outstanding easement for the Rt. 116 pumping station.

*OFFICE MANAGER –  
TRACEY BARRICK*

Report submitted.

*ADMINISTRATIVE MANAGER -  
BEN THOMAS*

Report submitted. Chairman Redding recommended a motion to authorize Ben to work with Steve Coccorese to issue an RFP for the pension plan recordkeeper. Member Shealer moved to approve. Member Toddes seconded. Motion carried 4:0.

## REPORTS OF COMMITTEES

*PERSONNEL COMMITTEE*

Nothing to report at this time.

*FINANCE COMMITTEE*

Nothing to report at this time.

*LONG-RANGE PLANNING  
COMMITTEE*

Nothing to report at this time.

A discussion was held with Marie Holland & Harlen Lawson with GMS Funding Solutions regarding the EPA grant for the engineering of the Greenmount area.

There being no further business, the meeting was adjourned at 4:58pm.

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Tracey Barrick  
Office Manager and Board Secretary