CUMBERLAND TOWNSHIP AUTHORITY

730 Chambersburg Rd ♦ Gettysburg, PA 17325 ♦ Township Meeting Room

REGULAR MEETING ♦ April 14, 2025

CALL TO ORDER

The Authority met in a regular session and the meeting was called to order at 3:00 pm with Chairman Redding presiding.

ATTENDANCE

Authority Members Present:

Rich Redding (Chairman), Tom Shealer (Vice-Chairman), Steve Niebler (Treasurer), Steve Toddes, Jim Williams

Additional Authority Representation:

Tim Knoebel (Engineer), Todd King (Solicitor), Todd Williams (Operations Manager), Ben Thomas (Administrative Manager), Tracey Barrick (Office Manager & Board Secretary)

Others in Attendance:

Harlan Lawson – GMS Funding Solutions
Dave Blocher – Cumberland Township

A moment of silence was observed in memory of Mr. Ronald Hankey, a former board member, in recognition of his contributions to the Authority and in remembrance of his passing.

AMENDMENT OF AGENDA

Chairman Redding recommended a motion amend the agenda to discuss the changes in the office hours of the Cumberland Township building. Member Niebler moved to approve. Member Toddes seconded. Motion carried 5:0.

Chairman Redding noted there was an Executive Session held on April 2, 2025 to discuss personnel matters.

APPROVAL OF MINUTES

The minutes from the March 10, 2025 Regular Meeting were reviewed. Member Toddes moved to Approve. Member Niebler seconded. Motion carried 5:0.

FINANCIAL APPROVALS

APPROVAL OF ACCOUNTS PAYABLES

Chairman Redding recommended a motion to approve the accounts payables from March 31, 2025 in the amount of $31,988.81. Member Williams moved to approve. Member Toddes seconded. Motion carried 5:0.

Chairman Redding recommended a motion to approve the accounts payables from April 14, 2025 in the amount of $30,482.16. Member Toddes moved to approve. Member Niebler seconded. Motion carried 5:0.

Public Comment

Shawn Kessel, Plant Superintendent, was presented with a Certificate of Appreciation for his 25 years of service to the Authority.

ACTIVE BUSINESS

None

NEW BUSINESS

Chairman Redding recommended a motion to approve locking in our energy rate with Constellation for a 36-month fixed all-in contract at a rate of .08610. Member Shealer moved to approve. Member Williams seconded. Motion carried 5:0.

Chairman Redding recommended a motion for to authorize SEK to provide third-party administration and compliance services for the Authority's Money Purchase Pension

Plan for 2025. Member Williams moved to approve. Member Niebler seconded. Motion carried 5:0.

CORRESPONDENCE

Tracey Barrick, Office Manager, presented options for a third-party payment processor. Muni-Link will be discontinuing ACH/autopay functionality over security concerns.

REPORTS

ENGINEER – TIM KNOEBEL

South Plant Improvements Project: Equipment ordered, all contracts and documents have been signed. Notice to Proceed will be issued.

Siphon Replacement: Retrofit fabrication estimated to be around $9,000 for both manholes. Currently working on an estimate for installation. Met with NPS and Long-Range Planning Committee to discuss installation of long-term access.

Old Mill Road PS Retrofit: Contractor is on site and work will take approximately 1-2 weeks to complete.

OPERATIONS MANAGER – TODD WILLIAMS

Chapter 94 and Biosolids reports submitted to DEP and approved.

SOLICITOR – TODD KING

Arthur Shaw/Old Mill Rd Pump Station: The EDU's run with the land but are not transferable to another property.

OFFICE MANAGER – TRACEY BARRICK

The Sewer Extension Agreement for CV2B and the Sewage Service Agreement for the Campground have both been recorded.

ADMINISTRATIVE MANAGER - BEN THOMAS

2025 Project Update included with report.

TOWNSHIP MANAGER- DAVID BLOCHER

Safety fences have been installed at the Township building. The Township is looking into postal options for mail collection. The Authority will now be billed separately for the Treysta cost-share program.

REPORTS OF COMMITTEES

PERSONNEL COMMITTEE

The Township office hours have changed from Monday through Thursday 8 am-4 pm to Mondays and Wednesdays as appointment only, with Tuesdays and Thursdays 8 am-4 pm as walk-in hours. The Authority does not intend to adopt the same appointment-only structure.

FINANCE COMMITTEE

Nothing to report at this time.

LONG-RANGE PLANNING COMMITTEE

Nothing to report at this time.

CLOSED PUBLIC MEETING TO GO INTO EXECUTIVE SESSION

The public meeting was closed at 4:55 pm for an executive session to discuss personnel matters.

REOPENED PUBLIC MEETING

The public meeting was reopened at 5:59 pm.

There being no further business, the meeting was adjourned at 6:00 pm.

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Tracey Barrick
Office Manager and Board Secretary